CHAPTER X.

Weights and Measures and Weighing and Measuring Scales.

212. In accordance with the orders of Government contained in Government Resolution, General Department, No. 1488/33, dated 14th September 1938, all weights, measures and weighing and measuring scales for use of the Secretariat Departments and other officers of Government in the Bombay Province shall be purchased by the Superintendent, Government Printing and Stationery, and stocked in the stationery office for supply to indenting officers when required.

213. *Method of purchasing the supply.*—The Superintendent, Government Printing and Stationery, shall invite by public advertisement open tenders every year for the supply of weights and scales from the leading manufacturers of these articles. He will select a suitable article and orders will be placed with the supplying firm for the scales and weights of the required description.

214. *Verification and stamping of the scales and weights.*—As the scales and weights are required to be verified and stamped by the Senior Government Inspector of Weights and Measures, Bombay City, the supplying firm is asked, in the order issued by the stationery office, to present the scales and weights to the above officer before being packed and despatched.

215. *Pattern sanctioned by Government.*—In consultation with the Warden of Weights and Measures, Bombay City, it is decided that only two sets of scales and two sets of weights should be stocked by the stationery office for supply to officers on indent. Government have approved the proposal and the undernoted patterns of scales and weights for supply to all Secretariat departments and other officers of Government have been sanctioned (Government Resolution, General Department, No. 1488/33, dated 14th October 1940):—

(*i*) Postal scale of brass beam, capacity 4 or 8 ozs. or 10 to 20 tolas, class "C" with brass pans (weight pan round and goods pan flat) and chains and brass jointed pillars and teak-wood box to store weights with necessary sets of weights.

(*ii*) Parcel scales of wrought iron beam, capacity 25 lbs. class "C" with separate hooks and iron chains and pans (weight pan round and goods pan flat) with sets of cast iron weights—$\frac{1}{4}$, $\frac{1}{2}$, 1, 2, 5, and 10 seers.

216. *Scales of other patterns.*—When platform scales or scales of any other pattern are required, the indenting officers shall obtain the sanction of Government when the supply required is for the first time.

217. *Replacing old scales, etc.*—In case of replacement, the Superintendent, Government Printing and Stationery, shall purchase and supply new scales of the required description. Enquiries shall be made of local dealers and manufacturers in such cases and competitive quotations

obtained by the Superintendent. Preference shall be given to the Government Commercial workshops who could be able to manufacture and supply the required material reasonably both in quality and price in comparison with those obtainable from the local manufacturers.

218. *Supply of new scales in lieu of old ones.*—When officers would desire to replace old scales already in use by new scales, the indenting officers shall furnish the following details in their requisitions to enable the Superintendent, Government Printing and Stationery, to gauge the requirements and the need of replacement :—

(*a*) The full description of the scale in use.

(*b*) The year of its purchase.

(*c*) The price paid for it.

(*d*) The present condition and defects which make its replacement necessary.

(*e*) How many times it was previously repaired and the total cost spent over it up to date.

219. *Supply of scales for the first time.*—When Scales, etc., are indented for by officers for the first time, the following information should be furnished with the requisition :—

(1) The necessity for the new scale.

(2) Whether any old sets of weights are available.

(3) If any old scales or sets of weights are available, whether they comply with the Weights and Measures Act and whether they have been examined by the inspector of weights and measures, and condemned by him.

220. *Method of supply.*—Each scale indented for will be wrapped in paper with all its parts and forwarded packed in strong wooden cases. Assembling of the parts and careful adjustment on receipt need proper supervision on the part of the indenting officer.

221. *Return of the indent for audit purposes.*—As soon as the supply of scales and weights indented for is booked by the stationery office, the relative railway or steamer receipt and the indent in original will be posted to the indenting officer to enable him to take delivery in time. On taking delivery of the consignment, the indenting officer shall examine the articles and return the original indent duly signed to the stationery office as an acknowledgment for audit purposes for the articles supplied and received by the officer.